

**RESOLUTION NO. 2793**

**A RESOLUTION AMENDING THE CITY OF MUSKOGEE,  
OKLAHOMA MUNICIPAL BUDGET FOR FISCAL YEAR 2019-  
2020 PROVIDING FOR ADDITIONAL REVENUES, AS WELL AS,  
CREATING A SPECIAL PROJECT FUND IN WHICH TO PLEDGE  
SAID REVENUES**

**WHEREAS**, the City of Muskogee has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

**WHEREAS**, the City Manager has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act and the City Council has adopted the same as per Resolution No. 2764; and

**WHEREAS**, consistent with the Act, the City of Muskogee as of September 30, 2019, has now closed out fiscal year ending June 30, 2019 and no further expenses chargeable to said fiscal year are legally permitted.

**WHEREAS**, through cost saving measures and fiscal responsibility implemented in Fiscal Year 2018-2019, the City of Muskogee General Fund has an unexpended balance of \$2,009,441

**WHEREAS**, consistent with Section 17-211(A) of the Act, the amount of \$2,009,441 shall be carried over into the General Fund of the current fiscal year ending June 30, 2020.

**WHEREAS**, once carried over, the City of Muskogee finds that 25% of this carryover balance or \$502,360 should be transferred into the fund entitled the "Special Project Fund" which shall be used to fund projects designated at the discretion of the City Council.

**WHEREAS**, the remaining 75% of this carryover balance or \$1,507,081 should be transferred into the Stabilization Account within the General Fund to be used only for purposes and activities set forth in Ordinance No. 4079-A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF MUSKOGEE, OKLAHOMA:**

**SECTION 1:** The City Council of the City of Muskogee does hereby amend its FY 2019-2020 Budget to: (a) incorporate a carryover balance into the General Fund of \$2,009,441 a sum which represents the unexpended balance of the General Fund at the close of Fiscal Year 2018-2019; (b) allocate 25% of the carryover or \$502,360 to be

deposited into the Special Project Fund; (c) allocate 75% of the carryover or \$1,507,081 to be held in the Stabilization Account within the General Fund to be used only for purposes and activities set forth in Ordinance No. 4079-A.

The Budget Amendment Form attached hereto as Exhibit A is demonstrative of the action contemplated by this Resolution.

**SECTION 2.** The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2019-2020, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

**SECTION 3.** Any and all further supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

**ADOPTED AND APPROVED**, by the City Council of Muskogee this 9th day of December 2019.

  
JANEY BOYDSTON, MAYOR

ATTEST:

  
TAMMY B. [unclear]

(seal)



APPROVED as to form and legality this 9th day of December, 2019.

  
ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:

  
JEAN KINGSTON, CITY TREASURER



## BUDGET AMENDMENT FORM EXHIBIT "A"

**Fund: SPECIAL PROJECTS FUND**

**Amendment #: 1**

**Fiscal Year: 2020**

<u>Account#</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
215-0000-391.91-00	Trf Fm Gen Fund	\$ 502,360.00			
215-7010-463.43-00	Housing Infrastructure			\$ 300,000.00	
215-1010-411.11-00	Employee Stipend			\$ 139,000.00	
215-7010-451.30-80	Demolition			\$ 25,360.00	
215-7510-451.61-60	Fire Station 3			\$ 12,000.00	
215-2010-413.46-25	Revenue/City Clerk/Courtroom			\$ 26,000.00	
<b>Totals:</b>		<u>\$ 502,360.00</u>	<u>\$ -</u>	<u>\$ 502,360.00</u>	<u>\$ -</u>

*EXPLANATION: To transfer 25% of the Surplus Revenues/Expenditures from Fiscal Year 2019 established by Ordinance No. 4056.A into the Special Projects Fund established by Resolution 2793*

Date approved by City Manager & Signature

Date \_\_\_\_\_

\_\_\_\_\_

Date approved by Governing Body & Signature

Date \_\_\_\_\_

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## BUDGET AMENDMENT FORM EXHIBIT "A"

**Fund:** GENERAL FUND

**Amendment #:** 1

**Fiscal Year:** 2020

<u>Account#</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
100-1010-491-92-15	TRF TO SPECIAL PROJECTS FUND			502,360.00	
Totals		\$ -	\$ -	<u>\$502,360.00</u>	\$ -

*EXPLANATION: To transfer 25% of the Surplus Revenues/Expenditures from Fiscal Year 2019 established by Ordinance No. 4079-A into the Special Projects Fund established by Resolution 2793*

Date approved by City Manager & Signature

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Date approved by Governing Body & Signature

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**RESOLUTION NO. 2810**

**A RESOLUTION AMENDING THE CITY OF MUSKOGEE,  
OKLAHOMA MUNICIPAL BUDGET FOR FISCAL YEAR 2019-  
2020 PROVIDING FOR ADDITIONAL REVENUES TO THE LIFE  
& MEDICAL FUND**

**WHEREAS**, the City of Muskogee has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

**WHEREAS**, the City Manager has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act and the City Council has adopted the same as per Resolution No. 2764; and

**WHEREAS**, consistent with the Act, the City of Muskogee as of September 30, 2019, has now closed out fiscal year ending June 30, 2019 and no further expenses chargeable to said fiscal year are legally permitted.

**WHEREAS**, through cost saving measures and fiscal responsibility implemented during the current Fiscal Year 2019-2020, the City of Muskogee General Fund has experienced cost saving through reduced expenditures of at least \$1,000,000.

**WHEREAS**, the Life & Medical Trust Fund is has a cash balance of \$178,807.16 and needs additional funding of \$1,000,000

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF MUSKOGEE, OKLAHOMA:**

**SECTION 1:** The City Council of the City of Muskogee does hereby amend its FY 2019-2020 Budget to: (a) incorporate \$1,000,000 into the Life & Medical Trust Fund which represents a portion of the unexpended cost savings form General Fund.

The Budget Amendment Form attached hereto as Exhibit A and B is demonstrative of the action contemplated by this Resolution.

**SECTION 2.** The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations. at any time throughout FY 2019-2020, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council

**SECTION 3.** Any and all further supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

**ADOPTED AND APPROVED,** by the City Council of Muskogee this 27th day of April 2020.

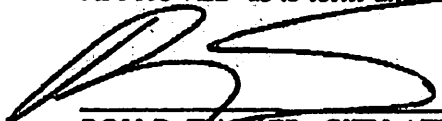
  
JANEY BOYDSTON, MAYOR

ATTEST

  
TAMMY TAMM, CITY CLERK  
(seal)



APPROVED as to form and legality this 27<sup>th</sup> day of April, 2020.

  
ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:

  
JEAN KINGSTON, CITY TREASURER



## BUDGET AMENDMENT FORM EXHIBIT "A"

**Fund:** *General Fund*  
**Amendment #:** *2*  
**Fiscal Year:** *2020*

<u>Account#</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
100-1010-491.97-42	Transfer to Life & Medical			1,000,000.00	
<b>Totals</b>		<u>\$</u>	<u>-</u>	<u>\$1,000,000.00</u>	<u>\$ -</u>

*EXPLANATION: To transfer \$1,000,000 into the Life & Medical Fund using the cost savings through reduced expenditures during fiscal year 2020*

*Date approved by City Manager & Signature* \_\_\_\_\_ *Date* \_\_\_\_\_  
*Date approved by Governing Body & Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

**RESOLUTION NO. 2813**

**A RESOLUTION AMENDING THE CITY OF MUSKOGEE, OKLAHOMA MUNICIPAL BUDGET FOR FISCAL YEAR 2019-2020 PROVIDING FOR ADDITIONAL REVENUES TO THE HATBOX WATERPARK AND SWIM & FITNESS CENTER**

**WHEREAS**, the City of Muskogee has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

**WHEREAS**, the City Manager has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act and the City Council has adopted the same as per Resolution No. 2764; and

**WHEREAS**, the Hatbox Water Park had a postponed opening date decreasing operating revenues that was directly related to Covid-19 pandemic emergency; and

**WHEREAS**, the Swim & Fitness Center experienced closure of the facility decreasing operating revenues directly related to the Covid-19 pandemic emergency; and

**WHEREAS**, the Stabilization Account was created by Ordinance 4056-A and later amended by Ordinance 4079-A, for situations where unexpected revenue decline or shortfall arises that could not have reasonably been foreseen, and for which new revenue is not available to offset and transfers of existing appropriations are not considered feasible or appropriate in maintaining existing service levels; and

**WHEREAS**, the Covid-19 pandemic emergency is directly related to the revenue shortfall for the Hatbox Water Park and Swim & Fitness Center those lost revenues will be supplemented from the Stabilization Account of the General Fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA:**

**SECTION 1:** The City Council of the City of Muskogee does hereby amend its FY 2019-2020 Budget to: (A) appropriate \$110,000 from the Stabilization Account of the General Fund (B) incorporate \$36,000 into the Hatbox Water Park Enterprise Fund (C) incorporate \$74,000 into the Swim & Fitness Center Enterprise Fund.

The Budget Amendment Form attached hereto as Exhibit A, B and C is demonstrative of the action contemplated by this Resolution.

**SECTION 2.** The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2019-2020,



from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

**SECTION 3.** Any and all further supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

**ADOPTED AND APPROVED,** by the City Council of Muskogee this 8th day of June 2020.

  
JANEY BOYDSTON, MAYOR

  
ATTEST:   
TRACY, CITY CLERK

APPROVED as to form and legality this 9<sup>th</sup> day of June, 2020.

  
ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:

  
JEAN KINGSTON, CITY TREASURER



**BUDGET AMENDMENT FORM EXHIBIT "A"**

**Fund:** General Fund  
**Amendment #:** 3  
**Fiscal Year:** 2020

<u>Account#</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
100-1010-491.95-40	Transfer to Hatbox Water Park			\$ 36,000	
100-1010-491.95-50	Transfer to Swim & Fitness Center			\$ 74,000	
<b>Totals</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 110,000</u>	<u>\$ -</u>

*EXPLANATION: To transfer \$36,000 to Hatbox Water Park and \$74,000 to Swim & Fitness Center from the General Fund Stabilization account. These dollar amounts represent lost revenues that each of these enterprise funds experienced as a direct result of being closed during the Covid-19 pandemic.*

*Date approved by City Manager & Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

*Date approved by Governing Body & Signature* \_\_\_\_\_ *Date* \_\_\_\_\_



## BUDGET AMENDMENT FORM EXHIBIT "C"

**Fund:** *Swim & Fitness Center*  
**Amendment #:** *1*  
**Fiscal Year:** *2020*

<u>Account#</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
550-0000-391.91-00	Transer From Gen Fund	\$	74,000		
<b>Totals</b>		<u>\$</u>	<u>74,000</u>	<u>\$</u>	<u>-</u>
				<u>\$</u>	<u>-</u>

*EXPLANATION: To transfer \$74,000 into Swim & Fitness Center from the General Fund Stabilization account. This dollar amounts represent lost revenues that Swim & Fitness Center enterprise fund experienced as a direct result of closing during the Covid-19 pandemic.*

*Date approved by City Manager & Signature*

Date

*Date approved by Governing Body & Signature*

Date



## BUDGET AMENDMENT FORM EXHIBIT "B"

**Fund:** *Hatbox Water Park*  
**Amendment #:** *1*  
**Fiscal Year:** *2020*

<u>Account#</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
540-0000-391.91-00	Transer From Gen Fund	\$	36,000		
Totals		<u>\$</u>	<u>36,000</u>	<u>\$</u>	<u>-</u>
				<u>\$</u>	<u>-</u>
				<u>\$</u>	<u>-</u>

*EXPLANATION: To transfer \$36,000 into Hatbox Water Park from the General Fund Stabilization account. This dollar amounts represent lost revenues that Hatbox Water Park enterprise fund experienced as a direct result of opening later than normal due the Covid-19 pandemic.*

*Date approved by City Manager & Signature*

Date

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*Date approved by Governing Body & Signature*

Date

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